



## *MINN-DAK MINNESOTA-DAKOTA CHAPTER*

### **Meeting Minutes Date: January 27, 2016**

**Attendees:** Arlis Esnough, Jan Rogers, Tammy Dehne, Amy Mettlach, JoAnne Scherber, Clare Chisholm, Laurie Simonson, Patty Newby, Nicole Sawyer, Zachary Ryan. On speaker phone – Jessica Zych

**President Report:** - Dale Pust (report submitted in Dale's absence)

- Because the Association has changed its name from AAA to CPAFMA, our chapter will need to change its name. This will be a February action item taken up by the executive committee. Suggested name is Minnesota Chapter rather than Minn-Dak.
- A reminder that the salary/benefits survey will be coming up and we could use some help on this, particularly with communication of the project. We've had a request to look at the distribution date of the survey since some firms do May and June salary reviews. Feedback from previous member surveys resulted in the current timeframe, but we may need to revisit.

**Vice President Report:** - Pam Dickson

- No report. Pam absent.

**Treasurer Report:** - Lance Bolson

- No report. Lance absent.

**Secretary Report:** - Sheila Denny-Andrews

- No report. Sheila absent.

**Membership Chair:** - Amy Mettlach

- No report.

### **MNCPA News**

- The Firm Administrator's lunch will be held April 27 from Noon to 1:30 pm at the Minneapolis Golf Club.
- Betsy Adrian, MNCPA President, will be retiring in the spring. The May Footnote will have a page dedicated to her with thoughts from firms that want to contribute. The deadline is Monday, February 29, to get an ad into the Footnote. Leslie Mueller (952-885-5520), [Lmueller@mncpa.org](mailto:Lmueller@mncpa.org), is heading up the dedication project. There is a template on the MNCPA website.

### **Program:**

- Round table discussion. Topics included:
  - Performance management
  - Time and billing software
  - Collections software
  - Options for delivery of client tax returns